

**The Sunflower Festival
At Manna Fields Farm**

Saturday, June 11, 2011 - 9:00a.m. - 6:00p.m.

Sunday June 12, 2011 – 9:00a.m. – 5:00p.m.

Dear Applicant:

Thank you for your interest in The Sunflower Festival at Manna Fields Farm. We look forward to receiving your application.

The Sunflower Festival will be celebrated as a way for Manna Fields Farm to share with others our farm heritage, and the beauty and history of Angleton. The festival strives to conserve and protect family farms, promote Angleton as a tourist destination and celebrate the beauty of God's blessings. We provide a nostalgic step back to simpler times by sharing the beauty and history of our past. For other information, please refer to our website at www.MannaFieldsFarm.com.

Exhibitors will be accepted based on originality and quality of items presented in line with the festival's vision as stated above. Booth presentation must also be in keeping with this vision. A weighted down tent is highly recommended due to the intensity of the June sun and occasional pop-up thunderstorms. Please refer to the Procedures, Rules & Limitations portion of the application package.

The Sunflower Festival application package contains three pages: 1) this page, 2) Procedures, Rules, & Limitations, and 3) Food Vendor Application Form. Please read over the entire application package before completing the application form. Applications must be postmarked on or before **May 15, 2011**. A money order payable to Manna Fields Farm must be included with application. Notification of acceptance will be sent via email by May 17, 2011. In the event your application is not accepted, a full refund will be included with your non-acceptance letter.

If you have any questions after thoroughly reading all of the application materials, we can be reached Monday through Friday from 9:00-5:00 at (979) 849-2697. Thank you again for your interest in our festival.

The Sunflower Festival at Manna Fields Farm

Vendor Market Committee

The Sunflower Festival at Manna Fields Farm Procedures, Rules, & Limitations for Food Vendors

1. To maintain the quality of the Sunflower Festival at Manna Fields Farm at the highest level, food vendors will be chosen based on the quality of their food products, the presentation/attractiveness of their booth space and their preparedness to serve guests in a prompt and polite manner. The Sunflower Festival is a southern heritage-themed festival, so preference will be given to vendors who provide traditional regional foods and those with booths/wagons that fit into a farm theme as determined by the Festival Committee.
2. Vendors may sell only items that were listed on the original application. If unapproved items, not listed on the application, are being sold, the Festival Committee has the right to close down the operation. The festival committee will prohibit the installation and operation of any food service operation not meeting its approval. **Manna Fields Farm reserves the sole right to sell soft drinks and water.**
3. Food vendor's fee does not include fees for inspection by the Brazoria County Health Department.
4. Vendors must have on hand sufficient stock for the entire two days of the festival. They must be on time and stay for the duration of the festival. Booths may not open for business before 8:00 AM or close before 6 PM Friday or 5 PM Saturday.
5. All items for sale and displays must be in good taste with no preference to race, ethnic, gender, sexual or religious prejudice.
6. All materials must be in compliance with all applicable laws, rules and regulations of the United States and the State of Texas.
7. Application changes will not be accepted after the application deadline has passed (May 15, 2011).
8. A signed application constitutes a contract to follow all rules and regulations and is a commitment to participate personally if accepted. Application fees are non-refundable.
9. All food vendors must sign a liability waiver form (see Food Vendor Application Form).
10. One 120v electrical outlet is provided. There will be a charge for additional electrical needs. Vendors must provide their own power cords.
11. Gas-powered generators will be accepted on a limited basis.
12. Submit a minimum of one (1) photo of booth presentation/wagon. Include exhibitor name on the back of photo. **PHOTOS WILL NOT BE RETURNED**
13. MAIL completed and signed application and money order to: Sun Flower Festival, Manna Fields Farm, 1100 South Walker, Angleton, TX 77515.
14. Applications must be postmarked on or before May 15, 2011.
15. Vendors **MUST** check in during official check-in of their vendor space without refund. Vehicles are **NOT** allowed in the festival area during festival hours!
Vendor Check-In and Set-Up Schedule
Early check-in* and set-up: 2:00PM to 6:00PM Friday, June 10, 2011
Regular check-in and set-up: 7:00a.m. – 8:30a.m. Saturday, June 11, 2011
*Early check-in requires a \$20.00 fee. A limited number of openings are available. Information on participation in early check-in will be included with acceptance letter; **do not send any money for this service with your application!**
16. Vendor booth space is assigned at the discretion of the Sunflower Festival Vendor Market Committee. The committee will make every effort to assign spaces to benefit the exhibitor while maintaining the continuity of the food and refreshment areas.
17. Vendors must provide their own tables, skirting, chairs, etc. All displays must be designed, constructed and operated in good taste, and reflect the theme of the festival. Portable display tables, card tables, etc., must be covered/skirted in a tasteful fabric. All displays, sales, and promotional activities must be confined to vendor's assigned space. Signs, tents, canopies, or any other part of the display may not extend over into walkways. Identification signs in good taste are permitted. The Sunflower Festival Vendor Market Committee reserves the right to approve or disapprove a display.
18. The Sunflower Festival provides nominal after-hours security for the festival area with the understanding that the committee will not be responsible in any way for loss or damage to vendor's property. Vendors are responsible for their own personal and property liability.
19. Vehicles are **NOT** allowed in the festival area during festival hours. Vendors may use the shuttle service anytime during the festival for restocking.

The Sunflower Festival at Manna Fields Farm
Food Vendor Application Form
Application Deadline is May 15, 2011

Vendor Name: _____ Name of Business _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-Mail: _____ Web Address: _____

Description of food items you wish to sell. Please attach copy of menu:

10 x 10 Booth Spaces are \$75.00 + 10% of Gross Revenues 10 and up Booth Spaces are \$100.00 + 10% of Gross Revenues payable at end of festival. **** Send Money Order with Application ****

Number and size of vehicles: _____ Number of Workers _____ Size of
trailer including tongue: _____ Size of Space Required: _____ Electrical
Requirements: _____ Festivals/ Events in
which you have participated:

APPLICATION MUST INCLUDE 1 PHOTO FEATURING BOOTH PRESENTATION; PLEASE INCLUDE NAME ON BACK OF PHOTO. **PROOF OF INSURANCE IS REQUIRED WITH APPLICATION**

Release Agreement

I do hereby release, acquit and forever discharge the 2011 Sunflower Festival Committee and Manna Fields Farm, its agents, servants, successors and assigns and all other persons, firms, and corporations, from any and all actions, causes of action, claims, demands, damages, costs, loss of service, expenses and compensations, which I may acquire or may accrue, arising out of any events taking place June 11 and June 12, 2011, or otherwise connected with the Sunflower Festival at Manna Fields Farm.

Release Signature Required:

Please read the *Release Agreement* and the full *Procedures, Rules, & Limitations* section of this application package and sign below:

I have read and understand all rules and conditions and agree to abide accordingly.

Signature: _____

Date: _____

Business Name: _____

Mail completed form to:
Manna Fields Farm
Sunflower Festival Committee
1100 South Walker
Angleton TX 77515

For information, contact:
Cindy Davis, Committee Chair
979-849-2697
Cindy@MannaFieldsFarm.com